



# Leith Community Centre Association Small Grant Aid Fund

## Background

Leith Community Centre Association is a voluntary organisation which has been in place for more than 25 years. The Management Committee comprises of a group of volunteers who manage the Leith Community Centre in partnership with the City of Edinburgh Council. The Association has received donations from local people, groups and organisations and is now in a position to distribute support back in to the community. The current Management Committee has agreed to allocate funds three times a year. The maximum grant will be £750 for any application.

The Committee is keen to support small community based groups where small amounts of money can make a significant difference to local people's lives

## Who can apply?

Small non-profit making community based groups which:

- provide a service within the local authority wards of Leith Walk (Ward 12) and Leith (Ward 13)
- have an agreed constitution
- have an income of **less than £50,000** per annum

## Criteria for Grant Aid

The purpose of the grant must be to:

- enhance or improve equipment or group performance for service users
- develop and expand the range of activities directly for service users
- increase participation and the number of members
- fund innovations or new events requiring initial support

**Funds will not be given towards the underwriting of ongoing salaries, staff development and routine or office expenses.**

### **Assessment of applications**

The committee will meet three times each year to consider applications for grants OR until the funding arrangements are reviewed.

Applicants will be notified of the outcome in writing.

Applications will be assessed on their relevance to the criteria and on the sum of support requested. **The Management Committee's decision is final.**

**A limit of one application per group will be considered during a period of two years.**

### **Applicant procedure**

Successful grant recipients are required to submit a grant monitoring form after nine months. If not submitted no further grant application will be considered.